



Halam Parish Action Plan February 2005

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Acronym Key

The following abbreviations are used:

CA	Countryside Agency	NCC	Nottinghamshire County Council
CW	Church Warden	NRCC	Nottinghamshire Rural Community Council
EH	English Heritage	PC	Halam Parish Council
GOVS	Halam School Governors	PCC	Parochial Church Council
DfES	Dept. for Education & Skills	PTA	Halam & Edingley Parent Teacher Association
LEA	Local Education Authority	SLAH	Southwell Live at Home Scheme
N&S DC	Newark & Sherwood District Council	WEA	Workers' Education Association
NALC	National Association of Local Councils		
FWG	Facilities Working Group	HPPSC	Halam Parish Plan Steering Committee
HAC	Halam Arts Committee	SC	Halam Social Committee
HFG	Halam Footpath Group	PWG	Planning Working Group
AP	Andrew Paris	KD	Karin Davis
CM	Chris Mercer	MRO	May Robinson
DJ	Declan Joyce	MR	Mandy Rickett
DP	Di Parrish	MS	Maureen Spears
DS	David Stubbs	MT	Marina Thompson
EG	Elaine Gathercole	SA	Suzi Anderson
GH	Glenys Herbert	PJT	Peter Thompson
KB	Kate Brown		

The Character of the Village

Ref./ Priority	Issue	Action	Who	By When	Support Required
VC1 High	Location & scale of development	<ul style="list-style-type: none"> PC to address the views of the village regarding: <ul style="list-style-type: none"> infill/backfill/linear/outside of main built area development desire for no large-scale development <p>by creating guidance for itself with the support of a working group (PWG) and negotiating this guidance as supplementary planning guidance for N&S DC</p>	PC / PWG	31/12/05	N&S DC
		<ul style="list-style-type: none"> Investigate whether a village envelope would help in protecting development sites on the edge of the village Fully consult the village on whether a village envelope should be established and create an action plan to deliver if agreed 	PC / PWG / Residents	31/12/05	N&S DC / CA / EH
		<ul style="list-style-type: none"> Clarify & discuss with N&S DC the appropriateness of their definition of Halam as a 'large' village 	PC	31/05/05	N&S DC / CA
VC2 High	Nature of development	<ul style="list-style-type: none"> Investigate the best means by which to protect the character of the village: <ul style="list-style-type: none"> sympathetic design, use of appropriate materials, preservation & protection of important open spaces, boundaries, hedges and trees 	PC / PWG	31/12/05	N&S DC / NRCC / CA
		<ul style="list-style-type: none"> Fully consult the village on the outcome 	PC / PWG	31/12/05	N&S DC / CA / NRCC / EH
		<ul style="list-style-type: none"> N&S DC to be reminded to inform PC of 'minor' amendments to plans which they have agreed post planning permission being granted without need for a new application 	PC	31/05/05	N&S DC
VC3 High	Consultation	<p>N&S DC to village</p> <ul style="list-style-type: none"> PC to publicise the existing communication process from N&S DC to parish regarding planning applications, identify ways of improving the communication process and engage in wider consultation on more significant planning issues 	PC / AP	30/06/05	N&S DC
		<p>Village to N&S DC</p> <ul style="list-style-type: none"> PC to: <ul style="list-style-type: none"> Agree a protocol with N&S DC to ensure PC views are taken into account Express its views at every opportunity Educate the village on how to get its voice heard at PC and N&S DC 	PC / Residents	31/05/05	N&S DC

Security and Road Safety

Ref./ Priority	Issue	Action	Who	By When	Support Required
S1 High	Lack of Police presence in Halam	<ul style="list-style-type: none"> Discuss with the Police the issues raised by the village regarding the need for a greater police presence (beat and Patrol Cars), the response times to 999 calls and the proximity of the nearest 'local' station and develop a plan of action with them to improve the situation 	PC / AP	31/05/05	Notts. Police
		<ul style="list-style-type: none"> Communicate information on who the Beat Officer is and how he can be contacted via the Village Newsletter 	DS / AP	Annually	
S2 High	Need to revitalise the Neighbourhood Watch Scheme	<ul style="list-style-type: none"> Revitalise the Neighbourhood Watch Scheme in the village: <ul style="list-style-type: none"> informing each householder about the Scheme, who the co-ordinator is, the need to regularly inform each other of any issues arising 	DS / AP	31/05/05	Villagers
		<ul style="list-style-type: none"> Inform all newcomers to the village about the Neighbourhood Watch Scheme within one month of them moving in 	DS / AP	Within 1 month of arrival	
		<ul style="list-style-type: none"> Regularly communicate information on criminal activities in the area via the Village Newsletter and website 	DS / AP	Ongoing	

Security and Road Safety

Ref./ Priority	Issue	Action	Who	By When	Support Required
RS1 High	Improving road safety	<ul style="list-style-type: none"> Continue to press for flashing 30 mph signs - consideration of having them further up the hill than the existing signs 	PC	31/05/05	Cllr. Andy Stewart
		<ul style="list-style-type: none"> Investigate other traffic calming measures 	PC	31/12/05	Highways Authority, Cllr. Andy Stewart
RS2 High	Improving parking facilities	<ul style="list-style-type: none"> Investigate options for creating more parking space and create an Action Plan (See VLI & VL2) 	PC	30/06/05	Landowners, N&S DC
RS3 Medium	Hedges	<ul style="list-style-type: none"> Parish Council to nominate someone for individuals to contact if hedges are becoming a problem on pavements or roads and publicise who this is annually 	Clerk to PC	30/06 each year	
		<ul style="list-style-type: none"> Parish Council to assess situation, write to offender if considered appropriate and monitor 	Clerk to PC	Within 1 month	Hedge owner
RS4 Medium	Footpath over Halam Hill	<ul style="list-style-type: none"> If appeal concludes that the condition re the footpath should be applied, await action by N&S DC, contacting them if there is no action after three months 	PC	3 Mths after appeal	N&S DC
		<ul style="list-style-type: none"> If appeal rejects the planning condition, PC to discuss other options for getting a path up the hill with NCC and N&S DC 	PC	After appeal	NCC / N&S DC

Environment

Ref./ Priority	Issue	Action	Who	By When	Support Required
E1 High	Maintenance of footpaths	<ul style="list-style-type: none"> Recruit Halam voluntary footpath survey team (Halam Footpath Group – HFG) 	EG	31/01/05	Village volunteers
		<ul style="list-style-type: none"> Survey all footpaths in the village twice a year (stiles, way markers, obstacles, dog fouling, motor cycle scrambling issues etc.) 	HFG	May and Nov each year	
		<ul style="list-style-type: none"> Report problems to County Council and PC 	HFG	1 month after survey	NCC and landowners
		<ul style="list-style-type: none"> Publicise annually both a lead contact for footpath problems in the village and the contact number at NCC for reporting ad hoc problems 	PC	30/08 each year	Annual Booklet
E2 Medium	Dog fouling and use of dog bin	<ul style="list-style-type: none"> Halam Footpath Group to monitor the situation and report to Halam Parish Council 	HFG	2 times a year	
		<ul style="list-style-type: none"> Issue a strong reminder to dog owners re dog fouling every 3 months in Halam News if it is still a problem 	PC	Every 3 months	
E3 Medium	Litter	<ul style="list-style-type: none"> Investigate possibility of putting another bin by the bus stop opposite the bus shelter 	PC	31/05/05	
		<ul style="list-style-type: none"> Halam Primary School to emphasise litter education and take responsibility for keeping area around the school litter free 	KB	31/07/05 and ongoing	
		<ul style="list-style-type: none"> Continue to enter the Best Kept Village competition Encourage villagers to take personal responsibility for keeping their own property frontage clean and tidy and to consider picking litter up elsewhere where they see it 	PC	Annually 31/05 Ongoing	Villagers
		<ul style="list-style-type: none"> Investigate issues (including insurance and provision of equipment) around organising litter working parties 	CM	31/05/05	Possible cost of equipment
		<ul style="list-style-type: none"> Implement bi annual clear up parties if practical 	CM	Biannual	
E4 Medium	Better use of recycling facilities	<ul style="list-style-type: none"> Publicise facilities available nearby for recycling of glass, paper and garden waste and availability of composting bins 	PC	By 30/06 each year	

Village Life - Village Hall, School Hall and Outdoor Facilities

Ref./ Priority	Issue	Action	Who	By When	Support Required
VL1 High	Outdoor village play area / sports field	<ul style="list-style-type: none"> ■ Form Facilities Working Group (FWG) to examine possibilities including: <ul style="list-style-type: none"> ■ Use of school playing field ■ Alternative location 	DJ / KD / MS / PC / Govs / Volunteers	30/06/05	N&S DC Planning Dept. L.E.A.
		<ul style="list-style-type: none"> ■ Facilities Working Group to create agreed Action Plan (see also VL2 and RS2) 	PC / FWG / School	31/12/05	Poss. cost
VL2 Medium	Village Hall facilities	<ul style="list-style-type: none"> ■ Continue to explore options for existing / new Village Hall for consultation with the village ■ Create and implement Action Plan if appropriate 	PC / FWG	31/12/05	N&S DC Planning Dept.
		<ul style="list-style-type: none"> ■ Clarify existing process for managing Village Hall facilities and recommend improvements 	PC / KD & GH / MR	31/05/05	
VL3 Medium	Potential use of the new school hall	<ul style="list-style-type: none"> ■ Halam School Governors to agree 'Lettings Policy' 	GOVS	Pending build	
		<ul style="list-style-type: none"> ■ Logistics (access, maintenance, security etc.) to be specified and agreed 	GOVS	Pending build	
		<ul style="list-style-type: none"> ■ Lettings Policy and process to be published 	GOVS	Pending build	
		<ul style="list-style-type: none"> ■ List of potential & regular activities to be created (see VL5) 	SC	31/05/05	

Village Life - Events

Ref. / Priority	Issue	Action	Who	By When	Support Required
VL4 Medium	Village social events & fundraising	<ul style="list-style-type: none"> PC to form a Social Committee to organise & co-ordinate events 	PC / PJT	31/05/05	PC / PCC / PTA / HAC
		<ul style="list-style-type: none"> Consider holding Halam fund raising event(s) 	PC / PCC / PTA / SC	Annually	Village Volunteers
		<ul style="list-style-type: none"> Publicise clubs / activities better by using Village Newsletter / flyers / notice boards 	Relevant organisation / KD	Ongoing	
		<ul style="list-style-type: none"> Publish a calendar of events 	SC / KD	Annually 30/06	Requires funding
VL5 Medium	Clubs & classes	<ul style="list-style-type: none"> Investigate & publicise existing classes in Farnsfield / Southwell 	DP / KD	31/08/05	
		<ul style="list-style-type: none"> Circulate WEA leaflet with Halam Village News 	EG / KD	As it is published	Obtain leaflets from WEA
		<ul style="list-style-type: none"> Investigate possibility of holding some classes in Village Hall and create an Action Plan (see also VL3) 	DP	30/06/05	
		<ul style="list-style-type: none"> Advertise for volunteers to run adult groups where sufficient interest has been identified 	KD	01/09/05	
		<ul style="list-style-type: none"> Investigate the possibility of offering more activities for young people and create an Action Plan together with communicating the facilities provided in Southwell 	MS / MT	30/06/05	Volunteer Leaders Notts. Youth
VL6 Low	Village computer facility	<ul style="list-style-type: none"> Investigate facilities in villages where this already exists and take action as appropriate 	PC / DP	30/06/05	Grants
VL7 Medium	Improving communication	<ul style="list-style-type: none"> Publicise website address regularly in Village Newsletter 	KD	Ongoing	
		<ul style="list-style-type: none"> Expand website to include: - Local Walks; Church Information; Community News; Parish Council Agendas & Minutes; Planning Applications; Map of the Parish; Business info etc. as identified 	AP & Volunteers	Ongoing / yearly review	
		<ul style="list-style-type: none"> Regularly update website / website maintenance 	AP & Volunteers	Ongoing	
		<ul style="list-style-type: none"> Investigate extending format of Halam Village Newsletter 	KD / PC / Volunteers	30/06/05	Poss. cost
		<ul style="list-style-type: none"> Publish an annual village booklet – giving key contact details both in the parish and elsewhere (N&S, NCC), details of events and activities, information about facilities in the village and elsewhere 	PC	30/06 each year	Annual cost

Village Life - The Church

Ref./ Priority	Issue	Action	Who	By When	Support Required
C1 Medium	Perceived lack of contact by clergy and the village	<ul style="list-style-type: none"> ■ Religious activities (Births, Marriages, Deaths etc.): when a need arises Church Wardens to inform the Dean ■ Lay/Pastoral Care: the Church Wardens will co-ordinate help from neighbours, volunteers and lay support 	CW	Ongoing	Team Ministry Neighbours /Vols / Lay support
C2 Low	Sunday School	■ Identify parents wanting to send their children to a Sunday School & people willing to work in Sunday School	CW / PCC	30/06/05	
		■ If feasible and desirable implement Sunday School	CW	30/09/05	
C3 Medium	Importance of the Church building & Church Yard	■ Identify those people who would wish to assist in Church Yard maintenance and working parties formed	CW	Ongoing	
		■ Identify those people who would wish to join the Church cleaning rota/flower arranging	CW	Ongoing	MRO
C4 Medium	Events put on by Church	■ Seek a wider mix of events using the Church as a venue	CW	Ongoing	SC
C5 Medium	The need for better publicity of Church activities & events	■ Church 'Notice Board' to be updated	CW	30/06/05	
		■ Better use of 'Village News'	CW	Ongoing	

Village Life - School and Halam Kids' Club

Ref./ Priority	Issue	Action	Who	By When	Support Required
HS1 Low	Pre-school provision	<ul style="list-style-type: none"> Fully investigate implications of Government's Early Years' Strategy for nursery places for 4yr. olds in context of longer school opening hours 	SA / KB / PJT	31/07/05	L.E.A. & DfES

Village Life - Public Transport

Ref./ Priority	Issue	Action	Who	By When	Support Required
PT1 Medium	More frequent bus service is needed	<ul style="list-style-type: none"> Communicate the existing bus times and services in the area on the website and in the Village Newsletter 	EG	31/05/05	
		<ul style="list-style-type: none"> Discuss possibility of re-routing the Mansfield to Newark bus to provide an hourly service with NCC and Stagecoach, using evidence from the questionnaire 	EG	30/06/05	Stagecoach / NCC
PT2 Medium	Direct bus to Nottingham required	<ul style="list-style-type: none"> Further investigate the likely usage of a direct bus to Nottingham and pursue with NCC and bus companies if it is high enough 	EG	30/06/05	Stagecoach / NCC
		<ul style="list-style-type: none"> If a direct route isn't feasible, discuss the possibility of better connection times with buses from Southwell and Farnsfield and trains at Fiskerton 	EG	31/08/05	Stagecoach / NCC

Community Volunteers

Ref./ Priority	Issue	Action	Who	By When	Support Required
VOLS Medium	Comm-unity Volunteers	<ul style="list-style-type: none"> Explore legal implications of operating an informal volunteer scheme 	MT / EG	31/05/05	NALC
		<ul style="list-style-type: none"> Implement if possible 	EG	01/07/05	
		<ul style="list-style-type: none"> Publicise the existing more formal SLaH Scheme 	EG	01/01/05	
		<ul style="list-style-type: none"> Publicise additional Social Services help 	EG	31/05/05	

Our thanks to:

All those who have worked on the Halam Parish Plan Steering Committee and those who have helped us to put this Plan together.



Halam
PARISH COUNCIL

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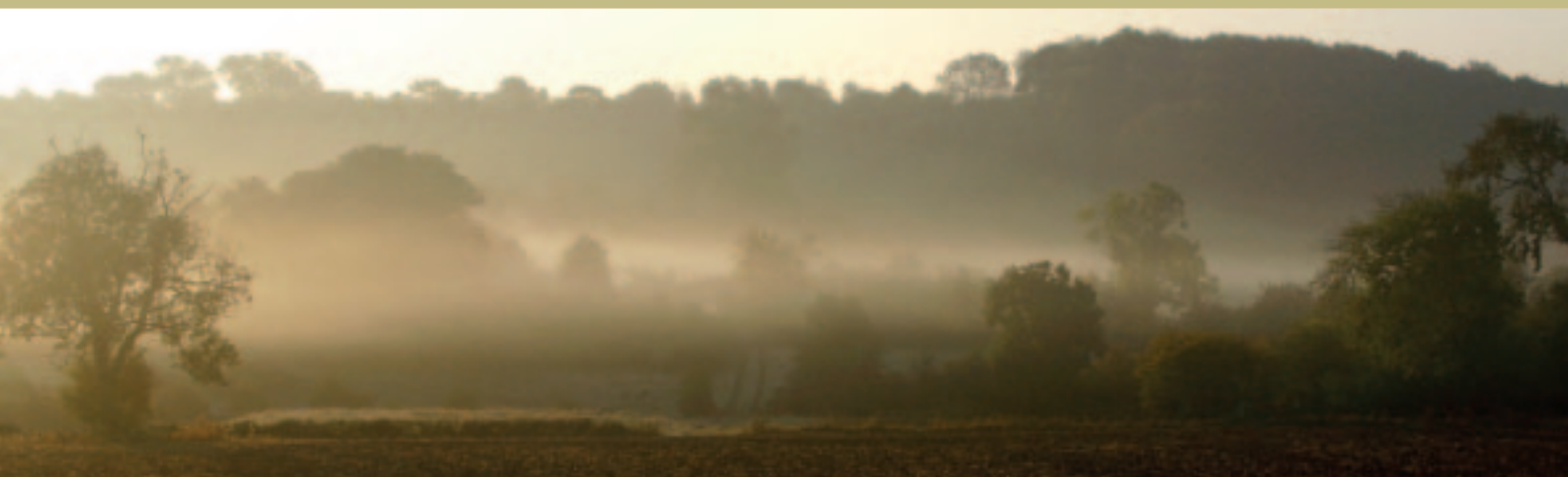


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Halam

PARISH PLAN

This document was produced by Halam Parish Council
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